

678.759.2544 sales@fleethoster.com www.fleethoster.com FINANCIAL B



Golnsights Add-In Process

Solution onboarding:

•Partner Support database access that the cameras will be associated with

- **Customer to grant FH Support Manager initial access**
- FH Support will add the GoInsights API and GoInsights Support User
- FH Support will remove personal user and utilize GoInsights User for additional support needs
- FH Support User will utilize this naming convention: fleetsupport {databasename}@goinsights.com
- Customer to share a temporary password via secure method and per guidelines

FH Support User will need Admin access (this is needed for initial setup, can be changed after implementation)

•Install the GoInsights Add-in

- FH Support User will install and complete this step
- Go to System Settings Add-ins New Add-in and then paste code below

•Setup the Service Account

- FH Support User will complete these steps
- This requires View Only access with Group Access
- Admin access can be setup for easier implementation
- FH Support User will utilize this naming convention: goinsights_service_account_{database name}@goinsights.com

Additional notes:

•Custom Security Clearances may be introduced in Geotab to control access to different GoInsights features

- •The subscriptions will automatically populate inside their associated database
- Subscriptions will need to be subscribed on the Subscriptions page
- •Begin to configure your dashboard and reports

Golnsights Add-in Code

{

```
"name": "GoInsights",
     "supportEmail": "support@fleethoster.com",
     "version": "1.0",
     "items": [
          {
               "url": "https://api-st-service-
na.azurewebsites.net/appsetting/getfile?name=index.html&app=goinsights",
               "path": "",
               "menuName": {
                    "en": "Golnsights"
               },
               "svglcon": "https://api-st-service-
na.azurewebsites.net/appsetting/getfile?name=icon.svg&app=goinsights",
               "icon": "https://api-st-service-
na.azurewebsites.net/appsetting/getfile?name=icon.svg&app=goinsights"
          }
     ],
     "solutionId": "fleetHosterGoInsights",
     "isSigned": false
}
```

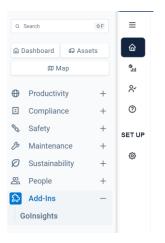


Golnsights seamlessly integrates Geotab and Surfsight into one powerful, easy-to-use dashboard. Enhance your fleet safety management experience with real-time insights and comprehensive data at your fingertips. Transform the way you monitor and manage your fleet, ensuring maximum safety and efficiency.

Say goodbye to complicated processes and hello to streamlined success with Golnsights! 🚛 🚍

Accessing Golnsights Add-In

Please ensure that the Golnsights add-in is installed. In order to access Golnsights, click *Add-Ins*, then *Golnsights*.



Subscribing cameras to Golnsights

For cameras to utilize the features of Golnsights, they must be subscribed.

- a. Click the down arrow next to Set up
- b. Click Subscription
- c. Under Devices Not Subscribed, select the cameras you would like to subscribe by checking the box next to the camera's IMEI, then click *Subscribe*. To subscribe all cameras at once, check the box next to *All*. If at any point you would like to unsubscribe a camera, check the boxes next to that camera in the Devices Subscribed column and click *Unsubscribe*.

Dashboard	Subscription		
9 Scorecard	Devices Not Subscribed Subscribe	Devices Subscribed	Unsubscribe
Arr Coaching and Engagement			
② User Guide	Search Here Q	Search Here	Q
SET UP	all	All	
Set up ^	357660102024643	357660102735321	
A+ User Access	357860101478360	357660101231710	
Subscription	357660101234433	357660103786265	
🖉 Rules	357660101232528	357660101231827	
Profile	357660101191682		
	357660101522043		

User Access for Golnsights

This grants users the ability to access Golnsights. Users must already have access to the Geotab database in order to gain access to Golnsights.

- a. Under Set up, click User Access
- b. Click Add Users
- c. Type in the search bar to add the User to the Golnsights Add-In
- d. Check the box next to the user that needs access
- e. To grant Administrator Privileges, check the box next to Administrator Privileges. Users with Administrator Privileges have full application access including the ability to edit rules, add profiles, edit profiles, and coach; while users without administrator privileges can view only.

=	User Access		Add Users Save
Dashboard			
9 ₁₁₁ Scorecard	Search Here	Q	
A Coaching and Engagement			A
O User Guide	khalidjohar@geotab.com	Administrator Privileges	団
SET UP	✓ vivekmohanan@geotab.com	Administrator Privileges	匬
Set up A	test_admin_user_access@fleethosterdev.com	Administrator Privileges	创
Subscription	Philipcheung@geotab.com	Administrator Privileges	创
🕑 Rules	✓ test_user_access@fleethosterdev.com	Administrator Privileges	创
Profile	-		-

Setting up Camera Rules

This will allow you to gain insights based on the selected rules, and customize your scoring.

- a. Under Set Up, click Rules
- b. Select the checkbox next to any of the below rules you would like to enable
- c. Click Save

_	
=	Camera Rules Savo Cancel
Dashboard	caneta Rules
9 _{III} Scorecard	Please select the checkbox next to any of the below rules you would like to enable. This will allow you to gain insights based on the selected rules, and customize your scoring.
Arr Coaching and Engagement	
⑦ User Guide	Surfsight Event
SET UP	
Set up ^	Acceleration Refers to the rate at which a vehicle is increasing its speed.
A+ User Access	
B Subscription	Cell Phone Use Relates to using a mobile phone while driving, which is often a dangerous distraction.
Rules Profile	Distracted Driving Involves any activity that diverts attention from driving, such as texting, talking on the phone, or eating.
	Driver Unbelted Indicates a driver not wearing a seatbelt, which is a crucial safety measure.
	Eating/ Drinking Involves consuming food or drinks while operating a vehicle.
	Fatigue Detected Refers to the state of being extremely tired, which can impair driving abilities.

Creating a Score Profile

This feature allows you to set up a scorecard that shows you how your subscribed cameras are currently scoring based on Camera Rules.

- a. Under Set up, click profile
- b. Click + next to Score Profile
- c. Name your Profile, click confirm
- d. Check the box next to the rules that you would like to apply to the profile
- e. Select a weight percentage based on how much weight you would like each rule to have, the sum must equal 100%.

=				
Dashboard	Score Profile +			
9 _{III} Scorecard		ig & Eating/Dr		
O→ Coaching and Engagement	Power Disconnect Alarm 8% Smoking Smoking 8% Eating/ Drinking 8%	100%		
⑦ User Guide	Eating/ Drinking 8% Distructed Driving 8%			
SET UP				
Set up ^	Smoking & Eating/Drinking 🧪		Save	Cancel
A+ User Access				
Subscription				
🖉 Rules	Power Disconnect Alarm			
Profile	Indicates an alarm related to a power disconnect, possibly a safe	/ feature in certain vehicles.		
	Smoking	0% remainder weight* 25		
	Smoking Refers to the act of smoking while driving.	23		
	Eating/ Drinking Involves consuming food or drinks while operating a vehicle.	0% remainder weight* 75		
	Distracted Driving Involves any activity that diverts attention from driving, such as teating.	xting, talking on the phone, or		

Dashboard

The Dashboard displays an easy overview of your fleet featuring rules, events, and trend lines for you to quickly review and coach your drivers.

Dashboard can be sorted by date range, score profile, and vehicle or driver.

- To select a date range for your Dashboard, click the calendar icon and chose the time frame you would like to view.
- To view your Dashboard by Score Profile, click the drop-down arrow under *Score Profile* to select your profile.
- To sort your Dashboard by Vehicle or Driver, click the drop-down arrow next to Score by.

E Dashboard	80 00 AM - 11 80 PM 6/17/2024 - 6/23/2024		Score Prote Cell Phone Use	•	Screen by Vehicle	•									
Scorecard Ar Coaching and Engagement ② User Guide	Subscribed / Total Cameras 9/9		Cameras with t	ivents		Score Median / Ave 94/80	rage		/ Distance (mi) /3,679		Offline > 4 1	8hr		Offline > 72hr 1	
SET UP	Lane Weaving 0		Speed Limit Ex O	ceeded	_	Fatigue Detected		Driver 2	r Unbelted	\sim	Acceleratio 0	n 		Power Disconne 0	:t Alarm
	Distracted Driving 267	/	Possible Collisi 0	on 	-	Tailgating O		Cell P 66	hone Use	_	Eating/ Dri 50	nking	-	Smoking 8	\sim
	Search														
	Vehicle	Score	Distance (Mi)	Lane Weaving	Speed Limit Exceeded	Fatigue Detected	Driver Unbelted	Acceleration	Power Disconnect Alarm	Distracted Driving	Possible Collision	Tailgating	Cell Phone Use	Eating/ Drinking	Smoking
	Spare Van #1 2018 367660102709808	N/A	0	0	0	0	0	0	0	0	0	0	0	0	0
	Van # 4 2018 Dodg 357660101311215	96	273	0	0	D	0	o	D	3	Ō	0	1	1	7
	Van #10 2020 Nissa 367680101099414	100	684	0	0	o	0	0	o	o	0	0	0	0	0
	Van #11 2020 Nissa 367660101311413	90	583	0	0	0	1	o	0	40	0	0	6	3	0
	Van #12 2020 Nissa	52	455	0	0	0	1	0	0	32	0	0	22	25	t:

Details Page

In the Details page, you can coach your drivers, view the drivers score, the amount of coachings they have had in a certain time frame, and the drivers rank within the company. The Details page also shows the status of the Geotab device, the camera, and any engine faults that have populated.

=	~					
Dashboard Dashboard Scorecard Coaching and Engagement	Vehicle: Van #14 2020 Nissan NV2 VIN: 3N6CM0KNXLK708793	00				More details
 User Guide SET UP Set up 	Score	Coaching 0 23 Jun 17 - Jun 23 Total	Rank 5 /8	Geotab Device Last Control: 2024-04-36 06:06:00 AM Servir #: 08:04:20EBM60D STANDBY	Camera © Lust Onium: 2024-06-26 08:06:00 AM IME: 35760103156477 3D Card heath: DK STANDBY	No Engine Fault 🔥
	Events	CTED DRIVING (124)	CELL PI	HONE USE (4)	0000 AM - 11.50 PM 6/17/2024 - 6/23/20 EATING/ DR	5
	DATE	TIME	VIEWS	COACHING	PLAY MEDIA	MARK AS INVALID
	2024-06-21	10:44:54 AM	0	8	⊳	9
	2024-06-20	02:00:53 PM	0	8	⊳	9
	2024-06-18	11:15:45 AM	0	8	⊳	9
	2024-06-20	11:07:35 AM	0	8	⊳	9
	2024-06-18	11:11:55 AM	0	8	⊳	Я
	2024-06-19	05:14:29 PM	0	8	⊳	9
	2024-06-21	10:35:54 AM	0	8	⊳	9
	2024-06-21	11:02:16 AM	0	8	⊳	9

To view details and coach events from the dashboard

- a. Click on the number amount under the rule that was broken to view the details of the event.
- b. To change the time range of events shown, click the calendar icon.

- c. To change the event type, click the tab of the rule you would like to view.
- d. To coach a driver, you must first view the media associated with the event.
- e. To view media, click the play button under *PLAY MEDIA* column, then you can view and download the event, and add comments.

=	Rank			No Engine Fault		\$
6			1 /1			
la I						
ř					-	
>	Events		1			- 11.50 PM 24 - 6/26/2024
UP	LVCIIIS	POWER DISCONNECT ALARM	(19)	0.09 / 0:10 •) • 0:03 / 0:10 •) •	4G (2)	CELL PHONE USE (7)
		DATE	TIME	e > ± 0 e	PLAY MEDIA	MARK AS INVALID
		2024-06-05	01:25:07 Ever	t Status OPEN at CELL PHONE USE	⊳	*
		2024-06-18	02:05:01 Vehi	cle Fleet Hoster Van	Þ	9
		2024-06-05	01:29:37 Time	2024-06-18, 02:05:01 PM	⊳	9
		2024-06-21	02:57:14		⊳	9
		2024-06-21	02:30:11 Com	Driver was looking at phone.	⊳	9
		2024-06-25	12:55:23	Save	Þ	9
		2024-06-05	10:06:12 AM	0 8	Þ	9
					Items per page:	25 💌 1 - 7 of 7 🔇 🔿

f. Once the media has been viewed, click the icon under the coaching column. Here you can select the administrative action taken, add notes, then *save*.

≡			75	Last Online: 2024-06-26 10:06:00 AM Serial #: G9B42114D95C			
â							
°.tit							
<u>ج</u>	Coaching			Camera			
0	3	2		Last Online: 2024-06-26 10:06:00 AM			
SET UP	J Jun 01 - Jun 26	Administrative Actions		Administrator / Driver Remarks			
		Coached S		Coached driver on dangers of distracted driving.			
	Rank						¢
		Written Warning					
		 Coached 					
	Events	Final Warning			6/1/2024 - 6/2		
	POWER DISCONNECT ALARM (19)	Termination		Submit	Cancel	CELL PHONE USE (6)	
	DATE	TIME	VIEWS	COACHING	PLAY MEDIA	MARK AS INVALID	
	2024-06-05	09:41:21 AM	0	8	⊳	9	
	2024-06-18	02:04:41 PM	۲	ĉ	⊳	9	
					Items per page: 25	✓ 1 – 2 of 2 <	>

g. If your driver has not broken the rule as stated, click the flag to mark the rule as invalid to remove the event.

Scorecard

Scorecard shows an all-encompassing report based on each Score Profile broken down by vehicle and rule. This report is based on 30 days time range.

You can view your scorecard by going to your menu options and selecting Scorecard.

- a. To sort by Score Profile, click the drop down under *Score Profile* and select the profile you would like to view.
- b. To sort by driver or vehicle, click the drop down under *Score by*.
- c. To export your scorecard to excel by clicking *Export*.

Sea	rch		Cell Phone U	se 👻	Vehicle		¥							Expo	ort
Rank		Vehicle	Score	Distance (Mi)	Score Chart	Fatigue Detected	Tailgating	Eating/ Drinking	Lane Weaving	Power Disconnect Alarm	Possible Collision	Smoking	Distracted Driving	Acceleration	ι
4		1167-229-9005 357660102735321	99	2120	$\overline{}$	0	0	0	0	0	0	0	4	0	
2		1194-318-0588 357660101231827	100	2431	$\overline{}$	0	0	0	0	0	0	0	0	0	
1		Jose 340-3690 357660103786265	100	3243		0	0	2	0	0	0	0	1	0	
3		Gell-1180-217 57660101231710	99	920	—	0	0	0	0	0	2	0	13	0	
											Items	per page: 50	▼ 1-4	of 4 <	

Coaching and Engagement

This will display your history of coaching activities. To view coaching history

- a. Select the time range that you would like to view
- b. Click the drop down arrow next to the vehicle you would like to view the coaching's for
- c. To export your coaching history to Excel, click Export

Dashboard	6/24/2024 - 6/26/2024				
Scorecard	Search Here				Export
 Coaching and Engagement 					
) User Guide	VEHICLE	DRIVER	NU	MBER OF EVENTS COA	CHING EVENTS
T UP	Fleet Hoster Van 357660101550135	None		3	4
Set up 🗸	COACHED BY	COACHED DATE	EVENT NAME	DRIVER REMARKS	ADMINISTRATIVE AC
	fleetsupport_fh_demo@goinsights.c	2024-06-26 02:18:17 PM	Cell Phone Use	Driver coached on company policy	Written Warning,Cc
	fleetsupport_fh_demo@goinsights.c	2024-06-26 02:24:14 PM	Distracted Driving	Coached driver on dangers of distra	Coached
	fieetsupport_fh_demo@goinsights.c	2024-06-26 02:13:36 PM	Cell Phone Use	N/A	N/A
	fleetsupport_fh_demo@goinsights.c	2024-06-26 02:13:09 PM	Cell Phone Use	Coached driver on avoiding cell pho	Written Warning,Cc
				Items per page: 5 👻	1-1 of 1 < >



678.759.2544 | sales@fleethoster.com

www.fleethoster.com